

DATE: 4/21/2021

To: All Interested Consultants

PROJECT: OAKWOOD LIFT STATION UPGRADE NO. V043-21011 AND
OAK CREEK SKATE LIFT STATION UPGRADE NO. V041-20221

SUBJECT: Amendment 1 to Request for Proposal (RFP)

Amend this RFP as follows:

Remove:

III. **SCOPE OF CONSULTANT SERVICES:** The successful consultant shall provide all services as specified per the standard terms and conditions of the Milwaukee County Department of Administrative Services Consultant Agreement for Professional Services, *Type B - Annual, not-to-exceed sum* (copy will be emailed upon request).

Add:

III. **SCOPE OF CONSULTANT SERVICES:** The successful consultant shall provide all services as specified per the standard terms and conditions of the Milwaukee County Department of Administrative Services Consultant Agreement for Professional Services, *Type C, not-to-exceed sum* (copy will be emailed upon request).

PreProposal MEETING NOTES

OAKWOOD LIFT STATION UPGRADE NO. V043-21011
AND
OAK CREEK SKATE LIFT STATION UPGRADE NO. V041-20221

PreProposal MEETING NOTES

1. Targeted Business Enterprise – 17% (self-performing allowed)
 - For more information they can contact Lamont Robinson, Director of the CBDP Office, at 414-278-4851 or lamont.robinson@milwaukeecountywi.gov
 - Failure to meet the TBE goals may be cause for rejection of any proposal
2. Introductions
3. Scope Review

Oakwood:

- Project background
- General project description
- Scope
- Schedule

Notes: Complete all survey work needed for construction plans.

Any permitting

- Develop 50, 90, and 100% construction documents including plans and specifications, construction cost
- Provide Basic Bidding and Construction Observation Services
- 2021/2022 Cost estimate and plans
- 2023 Anticipated Construction
- Schedule 50%, 90% construction plan submittals based on 100% plans date

Oak Creek:

- Project background
- General project description
- Scope
 - Preliminary phase
 - Design Phase
 - Bid Phase
 - Construction Phase
 - Project Closeout

-SCHEDULE Note

6/26/2021 Construction cost estimate for Oak Creek Skate

4. Record documents (construction projects only):
 - AutoCAD and PDF
 - Upon completion of contractor as-built drawings, consultant will provide Milwaukee County AutoCAD and PDF record drawings
 - Milwaukee County can provide initial AutoCAD or PDF drawings of the site if available.

- Project Managers should send Milwaukee County AutoCAD standard template at beginning of project (All files from here to be sent to consultant: I:\CAD STANDARDS\CIVIL 3D 2018)
- GIS
 - Upon completion of contractor as-built drawings, changes to Milwaukee County assets will need to be sent back to Milwaukee County in their "as-built" GIS state. Provide link to GIS assets within the project area: (<http://mclio.maps.arcgis.com/apps/webappviewer/index.html?id=1d1bc0975f414049ace560b95b377adc>) This GIS data may be helpful in the design process.
 - Selected consultant will be provided with MCLIO Data Export user guide.
 - Questions regarding this data can be directed to Lee Frederick, Enterprise GIS Administrator, at 414-278-2176 or lee.frederick@milwaukeecountywi.gov

Anyone can access contours.

5. Additional Topics

- Sample Contract can be provided if consultant interested
 - Proposals need to be submitted independently. **In the proposal submissions make clear distinctions between the two projects. TBE forms, sub-consultants, project approach, constant effort etc. must be separate.**
- COVID-19 Plan: Winner of proposal shall provide COVID-19 Response Plan. Systems designed to minimize closures. Likely abandon old system in place.
- Oak Creek minimum events
 - Oakwood Golf throughout the year weather permitting

6. Site Visit / Walk Through

- N/A

Sign-in Sheet
PRE-PROPOSAL MEETING

OAKWOOD LIFT STATION UPGRADE. V043-21011
OAK CREEK SKATE LIFT STATION UPGRADE V041-20221

Name	Company	TBE (Yes/No)	Email
Michael Brill	Milwaukee County	N	Michael.Brill@milwaukeecounty.gov
Jack Sudar	Milwaukee County	N	Jack.Sudar@milwaukeecountywi.gov
John Brillowski	Milwaukee County	N	john.brillowski@milwaukeecountywi.gov
Therese Gripentrog (Oak Creek)	Milwaukee County	N	Therese.Gripentrog@milwaukeecountywi.gov
Jon Canavan	Milwaukee County	N	Jon.Canavan@milwaukeecountywi.gov
Angy Singh	K Singh	Yes	angy.singh@ksinghengineering.com
Luke Mattson	Ciorba	Yes	lmattson@ciorba.com
Greg Grunderson	MSA	No	ggunderson@msa-ps.com
Will Hein	Applied Technologies	Yes	wahein@ati-ae.com
Joesph Komorowski	Graef	No	joseph.komorowski@graef-usa.com